

Shaker Heights Library Board of Trustees

Jan. 14, 2008

Present: D. Hutt, K. McGovern (chairman), K. Miller, D. Whyte

Absent: J. Allen, T. Schorgl, J. Shatten

Also present: L. Dickinson, executive director; D. Piskac, clerk-treasurer; E. Rossman, interim branch manager; L. Miller, interim main library manager

The 2008 organizational meeting of the Board of Trustees began at 6:40 p.m. Ken McGovern was re-elected president. Donna Whyte was elected vice president and Jeanne Shatten, secretary. The director or other designated staff was authorized to dispose of materials no longer needed for library operation in 2008. The director or other designated staff was also authorized to accept donations of materials to the library without requiring that these materials be accepted by separate resolutions of the board.

At 6:45 the regular meeting of the Board of Trustees commenced. The minutes of the December meeting were approved. Mr. McGovern announced that Feb. 1 is the deadline for nominations of candidates to fill the upcoming vacancy on the library board.

Mr. Piskac presented the Dec. 31, 2007, financial statement, which was approved; it showed a year-end balance of \$804,386. The board approved a number of resolutions for 2008, including authorization for expenditures for board meetings; authorization for the clerk-treasurer to invest available funds in U.S. securities or CDs with Fifth Third Bank, Charter One or Star Ohio; authorization for the clerk-treasurer to make intra-fund transfers, when necessary; approval of the 2007 final general fund appropriation allocation; authorization to renew contracts with some 56 entities, ranging from Aetna Life Insurance Co. to the Cleveland Public Library (Clevenet); and approval of institutional memberships and payment of dues to five entities to which the library had also belonged in 2007. A number of gifts to various funds totaling \$360 was accepted.

In his report, Mr. Dickinson noted the significant increase in circulation through 2007, commenting that videos make up a large proportion of that circulation. He distributed a packet of levy materials and requested donations for the upcoming campaign.

The board approved wage increases for 2008, reflecting a 3.5% midpoint raise amount as well as a 3.5% increase in compensation for the director and clerk treasurer.

The Board went into executive session at 7:20 p.m.

Evelyn Krent, 991-0802